

**SCHOOL DISTRICT OF NEW AUBURN  
December 14, 2016 Regular School Board Meeting Minutes**

**P. 1 of 2**

Meeting called to order at 5:30 p.m. by Tim Trowbridge, President.

Present: Bill Jarvis, Wayne Dachel, Patty Reed Proehl and Tim Trowbridge. Also, Scott Johnson, Cory Martens and Jan Kunstmann. Absent: Ange Kellen

The Pledge of Allegiance was recited.

-Dachel motioned and Proehl seconded to adopt the agenda. Motion carried 4-0.

-Jarvis motioned and Dachel seconded to approve minutes of the November 16, 2016 regular school board meeting. Motion carried 4-0.

-Jarvis motioned and Dachel seconded to approve record of receipts for November totaling \$103,111.66. Motion carried 4-0.

-Proehl motioned and Jarvis seconded to approve payments totaling \$280,017.05. Motion carried 4-0. Details are as follows:

Accounts Payable checks #51599-51665: \$162,033.08; voided checks #50774, 51549, 51620.

11/25/16 Payroll transactions #18002-18074 \$60,652.77

12/9/16 Payroll transactions #18075-18141 \$57,331.20

**SPECIAL REPORTS –**

**A. Academic Action Plan** – Cory Martens presented a plan to improve academic growth, which will improve the school's report card.

**OLD BUSINESS**

**A. Five – Year Strategic Plan**

-Dachel motioned and Jarvis seconded to approve the Five-Year Strategic Plan as presented. Motion carried 4-0.

**B. Certified Staff Handbook-**

-Jarvis motioned and Trowbridge seconded to approve the Certified Staff Handbook, with the changes as discussed, in second reading. Motion carried 4-0.

**C. Lakeland Conference Honor Society**

-Proehl motioned and Jarvis seconded to approve the Lakeland Conference Honor Society By-Laws. Motion carried 4-0.

**NEW BUSINESS**

**A. Support Staff Handbook** – The first reading of the handbook was discussed and changes were made.

**B. Change the January Meeting Date** – meeting moved from January 18<sup>th</sup> to January 11<sup>th</sup>.

**C. Amend the 2016-2017 Budget**

-Jarvis motioned and Dachel seconded to amend the 2016-2017 budget as presented. Motion carried 4-0.

**-Administrative Reports** – Discussion.

**-Special Communications** -WASB school governance survey was discussed.

**-Introduction of Guests:** There was one guest present.

-Jarvis motioned and Trowbridge seconded to go to closed session at 7:05 p.m. under WI SS 19.85(1)(c). Roll call vote 4-0.

-Convene to open session at 7:30 p.m.

**Action on Any Items following closed session:**

**Resignations-**

-Proehl motioned and Jarvis seconded to accept the resignation of Cassie Nelson as Middle School Girls' Basketball Coach. Motion carried 4-0 voice vote.

**New Hires -**

-Dachel motioned and Proehl seconded to hire Louise Cody as a Middle School Girls' Basketball coach. Motion carried 4-0.

-Proehl motioned and Dachel seconded to hire Eric North as a Middle School Girls' Basketball coach. Motion carried 4-0.

**Administrative Evaluations-Discussion**

**Other Staffing Considerations**–none

-Dachel motioned and Jarvis seconded to adjourn at 7:35 p.m. Motion carried 4-0.

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Timothy Trowbridge, President  
New Auburn School Board

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Ange Kellen, Clerk  
New Auburn School Board