

**SCHOOL DISTRICT OF NEW AUBURN
July 15, 2019 Regular School Board Meeting Minutes**

DRAFT P. 1 of 3

Meeting called to order at 5:30 p.m. by Tim Trowbridge, President.

Present: Shannon Berg, Mckinze Berg, Tim Nelson, Jennifer Robey and Tim Trowbridge. Also, Scott Johnson, Ashley Mason and Jan Kunstmann.
Pledge of Allegiance.

-Nelson motioned and M.Berg seconded to adopt the agenda. The only change is to table Item A. Motion carried 5-0.

-S.Berg motioned and Robey seconded to approve minutes of the June 17, 2019 regular school board meeting. Motion carried 5-0.

-Robey motioned and S.Berg seconded to approve record of receipts for May \$411,088.17. Motion carried 5-0.

-Nelson motioned and M.Berg seconded to approve payments totaling \$385,807.25. Motion carried 5-0. Details include accounts payable checks \$173K #54555-54638, \$127K for payroll taxes and retirement. Payroll dated 6/21/19, transaction #'s 23087-23148 and check #'s 24011-24014 for \$69,076.29 and payroll dated 7/5/19, transaction #'s 23149-23166 and check #'s 24015-24018 for \$16,435.89.

OLD BUSINESS

A. Review Records Policy- Tabled.

B. Track Repair Update (Trimming perimeter, Touch up Paint) Re-lining the entire track would cost \$4,000. Johnson is suggesting just touching up the spots where the lines are hard to see. Dennis Webb believes that he and the custodians could trim the inner perimeter of the track instead of hiring someone to do it.

NEW BUSINESS-

A. Approve Certified Staff handbook Changes-

-Robey motioned and Nelson seconded to let the certified staff vote on one of the three options for the 2019-2020 school year: 1) Keep personal days as is which means staff will receive three personal days and they will be charged \$40 per day when they use each of them, 2) Staff will receive 2 free personal days per year, or 3) Staff will receive 3 personal days. No charge for the first 2 days but the third day will cost \$110 (which is the cost of a substitute). Motion carried 5-0.

-Nelson motioned and S.Berg seconded to remove the early retirement language from the certified staff handbook which includes unused sick leave payout and a monthly stipend. These benefits will no longer apply to employees hired after today. Motion carried 5-0.

-S.Berg motioned and M.Berg seconded to approve all the other changes to the certified staff handbook as presented. Motion carried 5-0.

B. Approve Support Staff Handbook Changes

-Nelson motioned and Robey seconded to approve all the changes to the certified staff handbook as discussed which include the deletion of early retirement benefits (sick leave payout and a monthly stipend). These benefits will no longer apply to new employees hired after today. Motion carried 5-0.

C. Approve Student Handbook Changes

-Robey motioned and M.Berg approved the changes to the student handbook as presented. Motion carried 5-0.

D. Approve District Receptionist to Perform all Banking Duties

-S.Berg motioned and M.Berg seconded to give Louise Cody, new district receptionist, approval to do the exact same banking duties as those of the bookkeeper (Jan Kunstmann), Administrative Assistant (Bonnie Halberg) and High School Secretary (Michele Crooker). Motioned carried 5-0.

E. Approve Milk Bids -

Nelson motioned and S.Berg seconded to award the milk bid to Wenger of Cameron. Motion carried 5-0.

F. Consider Food Service Meal Prices

-Nelson motioned and Robey seconded to set the new food service prices as presented by Kunstmann. Motion carried 5-0. New Prices for Breakfast: Free for PK-Gr. 5, \$2.20 for Grades 6-8, \$2.25 for grades 9-12, \$2.70 for adult, 40 cents for juice and 45 cents for milk. New Prices for Lunch: \$2.35 for PreK-5, \$2.50 for Gr. 6-8, \$2.55 for Gr. 9-12, \$3.50 for Adults, 45 cents for milk.

G. Seclusion and Restraint Report

-Robey motioned and Nelson seconded to accept the Annual Seclusion and Restraint Report. Motion carried 5-0.

-Administrative Reports –Johnson reported on the Governor's budget, the new phone system, E-succeed, and installation of safety film for windows and doors.
-Mason reported that during the 2019-2020 school year, New Auburn School District will be implementing a PLC model. PLC stands for Professional Learning Communities, which allows collaboration between educators to focus on district wide academic achievement. PLCs are guided by four critical questions. What do we expect our students to learn? How do we know students have learned it? How do we respond when students don't learn it? How do we extend the learning for students who demonstrate proficiency? These four critical questions will guide our PLC throughout the school year, as teachers meet bi-weekly to collaborate. A PLC team has also been established to continue growing and learning. This group will take what they learn from professional development and bring it back to New Auburn to make it relevant and helpful for our goals in improving academic achievement.

Special Communications – none.

-Public Comment –

Introduction of Guests - There were no guests present.

Closed Session – Nelson motioned and S.Berg seconded to convene to closed session under WI SS 19.85(1)(a) and (c). Roll call vote 5-0.

-Convened to closed session at 7:10 p.m.

-Convene to open session at 7:40 p.m.

Action on Any Items following closed session

A. Resignations- none

B. New Hires –

-Nelson motioned and M.Berg seconded to hire Jamie Plummer as the Cross Country coach. Motion carried 5-0 .

C. Other Staff and Student Concerns – none.

-S.Berg motioned and Robey seconded to adjourn at 7:40 p.m.
Motion carried 5-0.