

**School District of New Auburn  
Regular Monthly School Board Meeting  
Monday February 20, 2023  
High School Library  
4:00 pm**

**AGENDA:**

1. Call to Order by President
2. Pledge of Allegiance
3. Roll Call
4. Approve the Agenda
5. Approve the Minutes
6. District Financial Report
7. Record of Receipts
8. Approve the Bills
9. Special Presentations/Recognitions
  - A. Students-Kai Harder
  - B. Staff-Robin Clough, Mary Ann Omtvedt, Aryln Jerdet, Kevin Meinen
  - C. Cody Family Donations
    - i. Staff
    - ii. Go Fund Me
    - iii. Prairie Farm Schools
10. Public Comments-Limited to agenda items only and not more than three (3) minutes per speaker and thirty (30) overall. If more than ten (10) individuals would like to speak, the board chair may direct the speakers to be drawn by lots or reduce the speaking time.
11. Old Business
  - A. Board Policies-2nd Reading

Policy Number	
po0100	Definitions
po0142.5	Vacancies
po0144.5	Board Member Behavior And Code of Conduct
po0152	Officers
po0165.1	Regular Meetings
po1421	Criminal History Record Check And Employee Self-Reporting Requirement
po1460	Physical Examination
po2210	Curriculum Development
po2266	Nondiscrimination On The Basis Of Sex In Education Programs Or Activities
po2370	Educational Options Provided By The District
po3121	Criminal History Record Check
po3122.01	Drug-Free Workplace
po3160	Physical Examination
po3340	Grievance Procedure
po4121	Criminal History Record Check

po4122.01	Drug-Free Workplace
po4160	Physical Examination
po4340	Grievance Procedure
po5113	Open Enrollment Program (Inter-District)
po5200	Attendance
po5215	Missing and Absent Children
po5410	Promotion, Placement, And Retention
po5460	Graduation Requirements
po6108	Authorization To Make Electronic Fund Transfers
po6152	Student Fees, Fines, And Charges
po8450	Control of Casual-Contact Communicable Diseases
Technical Corrections	
po2421	Career and Technical Education Program
po3310	Employee Expression In Non Instructional Settings
po4310	Employee Expression In Non Instructional Settings
po5350	Student Suicide
po5880	Public Performances By Students
po7455	Accounting System For System Assets
po8120	Volunteers
po8660	Transportation By Private Vehicle

## 12. New Business

- A. Update on Minutes of Instruction for the Year Update
  - i. "Snow day" update
  - ii. Teacher inservice plan
- B. Building Update
- C. Summer School
  - i. Director Hire Tina Schultz - \$5,000
  - ii. Teacher pay \$25/hour same as last year
- D. Extend Counselor Contract by 10 days
- E. Additional Clerical Support
  - i. Did not replace IC/DL paraprofessional December 2021
  - ii. Need 40 hours per month of clerical support during school year
- F. Update on Food Service Free Lunch
- G. Update on Grant to Upgrade Kitchen Equipment
- H. Update on Emergency Medical Team Drill - Feb 8, 2023
- I. AGR Semi-annual Report
- J. School Nurse Position
  - i. Resignation of Carrie Stoffel
- K. Approval purchase of 15 passenger bus
  - i. Replacement of Dodge Van
  - ii. Used up to \$60,000 - target of \$45,000

## 13. Administrative Reports:

- A. Mr. Kevan
    - i. Parent Teacher Conferences
    - ii. Spring Coaching Hires - Asst. Baseball / MS Track
  - B. Mr. Relf
    - i. Nexus Facility Visit
    - ii. February 3rd Inservice
    - iii. Hiring Update
  - C. Dr. Bush -Legislative Visit
14. Closed Session- Convene to closed session under WI SS 19.85 (1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
- A. Discussion of Student Discipline Issue
15. Set Next Meeting Date of March 27, 2023
17. Adjournment

**SCHOOL DISTRICT OF NEW AUBURN**  
**Regular School Board Meeting Minutes-OPEN Session**  
**Monday February 20, 2023**

1. **Call to Order by President at 4:00 P.M.**
2. **Pledge of Allegiance**
3. **Roll Call:**  
**Present:** Lindy Reimer, Tim Trowbridge, Shannon Berg, Nick Jones  
**Absent:** Louise Cody  
**Also Present:** Dr Lee Bush, Interim District Administrator; Jim Reif, HS Principal/Assist. District Administrator; Dan Kevan Elem/MS Principal/Athletic Director; Carrie Johnson Finance Director.
4. **Approve the Agenda-**Lindy Reimer motioned and Shannon Berg seconded to approve the agenda. Motion carried 4-0.
5. **Approve the Minutes of Regular Board Meeting-**Lindy Reimer motioned and Nick Jones seconded to approve the January 2023 Regular School Board minutes. Motion carried 4-0.
6. **District Financial Report-**Presented by Carrie Johnson - January tax levy payments received-\$700,000, February tax levy payments received-\$1.5 Million, still waiting for \$1.8 Million. January bills included catch up on WRS payment and Liability Insurance.
7. **Record of Receipts-** Lindy Reimer motioned and Shannon Berg seconded to approve the receipts. Motion carried 4-0.
8. **Approve the Bills-** Lindy Reimer motioned and Shannon Berg seconded to approve the bills. Motion carried 4-0.
9. **Special Presentations**
  - a. **Student-Kai Harder** -The school board recognized Kai's quick thinking and thanked him for helping his fellow student. After a severe accident possibly saving his life.
  - b. **Staff-Robin Clough, Mary Ann Omtvedt, Arlyn Jerdet, Kevin Meinen-** New Auburn school bus drivers put on about 70,000 miles per year. The school board recognized the bus drivers for their dedication and impeccable safety and caring of the students. They were presented with artwork from the 1st grade class.
  - c. **Cody Family Donations:**
    - i. **Staff**
    - ii. **Go Fund Me**
    - iii. **Prairie Farm and Winter Schools** - The school board recognized both schools for their generous donations to the Cody Family.
    - iv. **Current total over \$10,000**
10. **Public Comments-Limited to agenda items only and not more than three (3) minutes per speaker and thirty (30) overall. If more than ten (10) individuals would like to speak, the board chair may direct the speakers to be drawn by lots or reduce the speaking time.**  
**Guests Present:** Amber Curavo, Kipp Malmanger, Betzy Malmanger, Rebecca Harder, Jeremy Harder, Kai Harder, Elliot Harder, Fintan Harder, Verity Harder, Robin Clough, Arlyn Jerdet, Kevin Meinen.
11. **Old Business-**
  - a. **Board Policies-2nd Reading** - Lindy Reimer motioned and Tim Trowbridge seconded to approve the policies for a second reading

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**12. New Business**

**a. Update on Minutes of Instruction for the Year Update**

- i. "Snow day" update** - The school board is in agreement with the plan to utilize "virtual" school days to avoid extending the school year past June 2nd. Jr Hi/High school day will begin at 8:05am for the remainder of the school year.

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- ii. **Teacher inservice plan** - Teachers will make up 2.5 hours on their own and report to administration, as well as stay late one night, plus attend the Academic Night March 14th.
- b. **Building Update** - The school board was given a list of all improvements performed by the Building and Grounds Director and Custodians in the last year.
- c. **Summer School**
- d. **Director Hire Tina Schultz - \$5,000** - Shannon Berg motioned and Lindy Reimer seconded to hire Tina Schultz as Summer School Director. Motion carried 4-0.
  - i. **Teacher pay \$25/hour same as last year**
- e. **Extend Counselor Contract by 10 days** - Tim Trowbridge motioned and Lindy Reimer seconded to have 22-23 school year contract extended 5 days and 10 days going forward. Motion carried 4-0.
- f. **Additional Clerical Support** - Lindy Reimer motioned and Shannon Berg seconded to approve additional clerical support. Motion carried 4-0.
  - i. **Did not replace IC/DL paraprofessional December 2021**
  - ii. **Need 40 hours per month of clerical support during school year, for the Administration Office.**
- g. **Update on Food Service Free Lunch** - saving each student approx. \$80/per month.
- h. **Update on Grant to Upgrade Kitchen Equipment** - Applying for to \$50,000 for two pieces of equipment. Double Oven and Steam Table, current ones are approx. 30 years old.
- i. **Update on Emergency Medical Team Drill - Feb 8, 2023** - Went well,
- j. **AGR Semi-annual Report** - Lindy Reimer motioned and Tim Trowbride seconded to approve the AGR report as presented by Dan Kevan. Motion carried 4-0.
- J. **School Nurse Position**
  - i. **Resignation of Carrie Stoffel** - Lindy Reimer motioned and Nick Jones second to accept the resignation of Carrie Stoffel as School Nurse. Motion carried 4-0.
- K. **Approval purchase of 15 passenger bus**
  - i. **Replacement of Dodge Van**
  - ii. **Used up to \$60,000 - target of \$45,000** - Lindy Reimer motioned and Shannon Berg seconded spending up to \$70,000 on a replacement activity transportation vehicle. Motion carried 4-0.. The district administrator will proceed with searching and purchasing a replacement vehicle.
- L. **Administrative Reports:**
  - i. **Mr. Kevan**
    - 1. **Parent Teacher Conferences** - were held February 2nd.
    - 2. **Spring Coaching Hires - Asst. Baseball / MS Track**
      - a. Tim Trowbridge motioned and Lindy Reimer seconded to hire Nick Jones as Assistant Baseball Coach. Motion carried 3-0-1. Nick Jones abstained.
      - b. Lindy Reimer motioned and Nick Jones seconded to hire Montana Shilts as MS Track Coach. Motion carried 4-0.
    - 3. **School Forest Update** - Cutting boundaries have been established and marked on the property adjacent to the school. The school property to the north and the other property that borders Loon Lake will eventually be included in the present plan but that will happen at a later date.

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Marking of the trees that will be harvested will happen this Spring after the snow melts.

- ii. **Mr. Reif**
  - 1. **Nexus Facility Visit**
  - 2. **February 3rd Inservice** - Sessions held: Mindful Movements, Snowshoeing, Cross Country Skiing, Cookie Decorating, Reading, Plant/Landscaping, Card Making, Pottery, Chair Message, Aroma Therapy.
  - 3. **Hiring Update** - Current plan is to hire an elementary reading/math interventionist, and full time LMC paraprofessional with Librarian support
- iii. **Dr. Bush -**
  - 1. **Legislative Visit** - Met with area legislators regarding state budget priorities
  - 2. **Strategic Plan Update** - Met with staff, Administration will sift through the results.

**Tim Trowbridge motioned and Shannon Berg seconded to convene to closed session at 6:03 PM. Motion carried 4-0.**

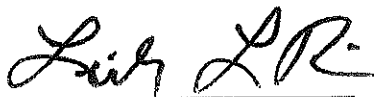
- 13. Closed Session- Convene to closed session under WI SS 19.85 (1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.**

- a. **Discussion of Student Discipline Issue** - Attorney will be hired to assist

**Lindy Reimer motioned and Tim Trowbridge seconded to reconvene to open session at 6:14 PM. Motion carried 4-0.**

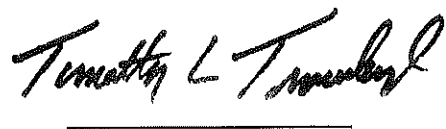
- 14. Set Next Meeting Date of March 27, 2023, 5:30PM.**

- 15. Adjournment** - Lindy Reimer motioned and Nick Jones seconded to adjourn the meeting at 6:15 PM. Motion carried 4-0.



Lindy Reimer, President

New Auburn School Board



Tim Trowbridge, Vice President

New Auburn School Board