

**School District of New Auburn**  
**Regular Monthly School Board Meeting**  
**Wednesday January 24, 2024**  
**High School Library**  
**5:30 pm**

**AGENDA:**

1. Call to Order by President
  2. Pledge of Allegiance
  3. Roll Call
  4. Approve the Agenda
  5. Approve the Minutes
  6. District Financial Report
    - A. Activity Account
  7. Record of Receipts
  8. Approve the Bills
  9. Special Presentations/Recognitions
    - A. AgriScience CTE Presentation
    - B. Thank You for Donations
  10. Public Comments-Limited to agenda items only and not more than three (3) minutes per speaker and thirty (30) overall. If more than ten (10) individuals would like to speak, the board chair may direct the speakers to be drawn by lots or reduce the speaking time.
  11. Old Business
    - A. 2024-25 School Calendar - Final Approval
  12. New Business
    - A. Set Open Enrollment Seat Limits
    - B. Board Policy Updates:
      - i. Volume 32.2-Policies
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- 142.1 Electoral Process
  - 143.1 Public Expression of Board Member
  - 144.3 Conflict of Interest
  - 164 Meetings
    - 164.1 Regular Meetings
    - 164.2 Special Meetings
  - 165.1 Notice of Meetings
  - 165.2 Change of Regular Meetings
  - 1260 Incapacity of District Administrator
  - 1421 Criminal History Record Check and Employee Self-Reporting Requirement
  - 1623 Section 504/ADA Prohibition Against Disability Discrimination in Employment
  - 1630.1 Family & Medical Leave of Absence
  - 2340 District-Sponsored Trips
  - 2451 Program or Curriculum Modifications
  - 2521 Selection of Instructional Materials and Equipment
  - 3120.07 Employment of Casual Resource Personnel

3121 Criminal History Record Check and Employee Self-Reporting Requirement  
3123 Section 504/ADA Prohibition Against Disability Discrimination in Employment  
3139 Staff Discipline  
3430.01 Family & Medical Leave of Absence  
4121 Criminal History Record Check and Employee Self-Reporting Requirement  
4123 Section 504/ADA Prohibition Against Disability Discrimination in Employment  
4139 Staff Discipline  
4430.01 Family & Medical Leave of Absence  
5113 Open Enrollment Program  
5200 Attendance  
5215 Missing and Absent Children  
5350 Suicide Prevention, Intervention and Postvention  
5505 Academic Honesty  
5530 Drug Prevention  
6236 Community Services Fund  
6610 Non District-Supported Student Activity Accounts  
7250.01 Memorials for Staff and Students  
7440.01 Video Surveillance and Electronic Monitoring  
7540.08 Artificial Intelligence  
8146 Notification of Education Options  
8310 Public Records  
8420 School Safety  
8500 Food Services  
8531 Free and Reduced -Price Meals  
8913 Section 504/ADA Prohibition Against Disability Discrimination in Employment  
9210 Parent Organizations  
9211 District Supported Organizations

ii. Volume 32.2 Tech. Corrections

122 Board Powers  
151.2 Required Student Academic Standards Agenda Items  
166 Agenda  
171.1 President  
2416 Student Privacy and Parental Access to Information  
3161 Unrequested Leave of Absence/Fitness for Duty  
3281 Personal Property of Staff Members  
3431 Employee Leaves  
4120 Employment of Support Staff

- 4161 Unrequested Leave of Absence/Fitness for Duty
- 4220 Evaluation of Support Staff
- 4281 Personal Property of Staff Members
- 4340 Grievance Procedure
- 4431 Employee Leaves
- 5451 Student Recognition
- 5463 Credits from Nonpublic Schools
- 5500 Student Code of Classroom Conduct
- 5517.01 Bullying
  - 6151 Student Fees, Fines, and Charges
  - 6424 Purchasing Cards
- 7540.04 Staff Education Technology Acceptable Use and Safety
  - 8220 School Day
  - 9700 Relations with Non-School Affiliated Groups
- 9700.01 Advertising and Commercial Activities

C. Softball

- i. Resignation - Karson Rihn
- ii. Hire - Courtney Quinn

D. 2024-25 Initial Staffing Plan

E. Ways to Increase Staff Participation

13. Administrative Reports:

A. Karson Rihn

- i. Lower Lower Officials Pay
- ii. Workers/Supervisors Pay
- iii. WIAA Scholar Athlete

B. Kayla Westrich

- i. Middle School Screener
  - 1. Mentor Groups
- ii. Child Development Day - April 4th

C. Jim Reif

- i. Kerber Rose Accounting Firm - New Auditors
- ii. Updated Activity Account Process
- iii. Personal Finance Requirement
- iv. Preview of January 26th Professional Development
- v. Concession Stand Update
- vi. Large Gym Handrails

14. Closed Session -Convene to closed session under **WI SS 19.85 (1) (c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- a. Elementary Account Issue
- b. Staffing Update

15. Set Next Meeting Date, February 19, at 5:30 pm.

16. Adjournment

**SCHOOL DISTRICT OF NEW AUBURN**  
**Regular School Board Meeting Minutes-OPEN Session**  
**Wednesday January 24, 2024**

1. **Call to Order by President at 5:30 P.M.**
2. **Pledge of Allegiance**
3. **Roll Call:**  
**Present:** Lindy Reimer, Tim Trowbridge, Shannon Berg, Louise Cody, Nick Jones  
**Absent:** NA  
**Also Present:** Jim Reif, HS Principal/District Administrator; Carrie Johnson Finance Director; Kayla Westrick PreK-8 Principal, Karson Rihn Athletic Director
4. **Approve the Agenda-** Lindy Reimer motioned and Shannon Berg seconded to approve the agenda. Motion carried 5-0.
5. **Approve the Minutes of Regular Board Meeting-** Lindy Reimer motioned and Nick Jones seconded to approve the regular board meeting minutes. Motion carried 5-0.
6. **District Financial Report-**Presented by Carrie Johnson
7. **Record of Receipts-** Louise Cody motioned and Shannon Berg seconded to approve the record of receipts. Motion carried 5-0.
8. **Approve the Bills-** Louise Cody motioned and Shannon Berg seconded to approve the bill. Motion carried 5-0.
9. **Special Presentations-**
  - a. AgriScience CTE Presentation - Brenda Scheil
  - b. Thank You for Donations
    - i. Helen and Jeff Scheffield
    - ii. Robert and Inez North-FFA Alumni and Special Education
10. **Public Comments-Limited to agenda items only and not more than three (3) minutes per speaker and thirty (30) overall. If more than ten (10) individuals would like to speak, the board chair may direct the speakers to be drawn by lots or reduce the speaking time.**
11. **Old Business-**
  - a. 2024-25 School Calendar - Final Approval- Lindy Reimer motioned and Tim Trowbridge seconded to approve the 24-25 School Calendar. Motion carried 5-0.
12. **New Business-**
  - a. Set Open Enrollment Seat Limits- Louise Cody motioned and Lindy Reimer seconded to set the Open Enrollment seat limits for the 24-25 school year. Motion carried 5.0

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- b. Board Policy Updates:
  - i. Volume 32.2-Policies and Technical Corrections- Tim Trowbride motioned and Louise Cody seconded to approve Volume 32.2. Motion carried 5-0.
- c. Softball
  - i. Resignation - Karson Rihn- Lindy Reimer motioned and Nick Jones seconded the resignation of Karson Rihn as softball coach. Motion carried 5-0.
  - ii. Hire - Courtney Quinn-Lindy Reimer motioned and Nick Jones seconded the hiring of Courtney Quinn as softball coach. Motion carried 5-0.
- d. 2024-25 Initial Staffing Plan- Louise Cody motioned and Lindy Reimer seconded the 24-25 staffing plan with one section of second grade. Motion carried 5-0.
- e. Ways to Increase Staff Participation-Discussion

**13. Administrative Reports:**

- a. Karson Rihn
  - i. Lower Lower Officials Pay-Salary structure breakdown was provided to the board. Discussion of increasing lower level referee rates next school year.
  - ii. Workers/Supervisors Pay-discussion-no change
  - iii. WIAA Scholar Athlete- primary weight will be on GPA
- b. Kayla Westrich
  - i. Middle School Screener- Mentor Groups-Shoutout to Middle School Staff and their work on this.
  - ii. Child Development Day - April 4th- Registration is underway with plans to offer hearing and vision screenings.
- c. Jim Reif
  - i. Kerber Rose Accounting Firm - New Auditors
  - ii. Updated Activity Account Process
  - iii. Personal Finance Requirement
  - iv. Preview of January 26th Professional Development
  - v. Concession Stand Update
  - vi. Large Gym Handrails

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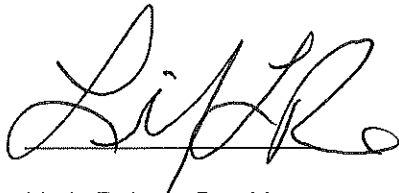
**Lindy Reimer motioned and Tim Trowbridge seconded to convene to closed session at 6:15 PM. Motion carried 5-0.**

14. Closed Session
- a. Elementary Account Issue-Discussion
  - b. Staffing Update-Discussion

**Lindy Reimer motioned and Louise Cody seconded to reconvene to open session at 7:22 PM. Motion carried 5-0.**

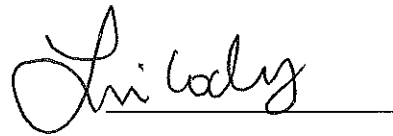
15. Set Next Meeting Date, February 26, at 5:30 pm.

16. Adjournment - Lindy Reimer motioned and Shannon Berg seconded to adjourn the meeting at 7:24 PM. Motion carried 5-0.



Lindy Reimer, President

New Auburn School Board



Louise Cody, Clerk

New Auburn School Board