

**School District of New Auburn  
Regular Monthly School Board Meeting  
Monday January 13, 2025  
High School Library  
5:00 pm**

**AGENDA:**

- a. Call to Order by Board President
- b. Roll Call
- c. Pledge of Allegiance
- d. Approve the Agenda
- e. Approve the Minutes
- f. Financial Report
  - i. District Account
  - ii. Activity Accounts
- g. Record of Receipts
- h. Approve the Bills
- i. Public Comments-Limited to agenda items only and not more than three (3) minutes per speaker and thirty (30) overall. If more than ten (10) individuals would like to speak, the board chair may direct the speakers to be drawn by lots or reduce the speaking time.
- j. Old Business
  - i. Referendum questions for the April 1, 2025 election
- k. New Business
  - i. Special Presentations
    - 1. Austin Rayburn Ukulele Club
  - ii. Discussion and possible action on WASB membership proposed 2025 resolutions
  - iii. Hiring:
    - 1. Riley Steuernagel-PT paraprofessional in 4K
    - 2. Shae Bailey - PT paraprofessional in High School
  - iv. Resignation:
    - 1. Austin Rayburn-Varsity Baseball Coach
  - v. Approve Open Enrollment Options
  - vi. Approve 2025-26 School Calendar
  - vii. School Activity Funds
    - 1. Combine PBIS, and 4th Grade into Elementary Fund
    - 2. Create SALT (School Athlete Leadership Team) Fund
    - 3. Change MS Student Council to Raise Your Voice
    - 4. Change Employability Skills to Mentor Program

- viii. Frozen Trojans Restart
- I. Administrative Reports:
  - i. Karson Rihn
    - 1. Conference Realignment/Scheduling Officials
    - 2. Scholar Athlete Nominations
    - 3. NIL Meeting
    - 4. Pay Weight Room Supervisors?
  - ii. Kayla Westrich
    - 1. January behavior incidents
    - 2. Behavior Refresher
    - 3. January 24th Inservice
    - 4. 4th grade promotion language
  - iii. Jim Reif
    - 1. OAK Boxes Presentation
    - 2. WASB Conference Milwaukee
- m. Set Next Regular Meeting Date, Monday February 17th, 2025 @ 5:30 pm
- n. Adjournment

**SCHOOL DISTRICT OF NEW AUBURN**  
**Regular School Board Meeting Minutes-OPEN Session**  
**Monday January 13, 2024**

- 1. Call to Order by President at 5:00 P.M.**
- 2. Pledge of Allegiance**
- 3. Roll Call:**  
**Present:** Louise Cody, Tim Trowbridge, Michelle Rayburn, Nick Jones  
**Absent:** Shannon Berg  
**Also Present:** Jim Reif, HS Principal/District Administrator; Kayla Westrich, Elem/MS Principal; Brian Lundgren, Special Education Director; Karson Rihn, Athletic Director
- 4. Approve the Agenda-** Louise Cody motioned, and Tim Trowbridge seconded to approve the agenda. Motion carried 4-0
- 5. Approve the Minutes of Regular Board Meeting-** Tim Trowbridge motioned, and Michelle Rayburn seconded to approve the December 2024 regular school board meeting minutes. Motion carried 4-0.
- 6. District Financial Report-** Presented, Activity Accounts reports not available, will be added to next month's meeting.
- 7. Record of Receipts-** Tim Trowbridge motioned, and Nick Jones seconded to approve the December receipts totaling \$178,378.73. Motion carried 4-0.
- 8. Approve the Bills-** Tim Trowbridge motioned, and Michelle Rayburn seconded to approve the December bills totaling \$330,940.03. Motion carried 4-0.
- 9. Special Presentations-**None
- 10. Public Comments-Limited to agenda items only and not more than three (3) minutes per speaker and thirty (30) overall. If more than ten (10) individuals would like to speak, the board chair may direct the speakers to be drawn by lots or reduce the speaking time.**
- 11. Old Business**
  - a. Referendum questions for the April 1, 2025 election-** Louise Cody motioned, and Tim Trowbridge seconded to approve the April 1, 2025 election referendum question. Motion carried 4-0.

**Shannon Berg arrived at the meeting at 5:09 PM**

- 12. New Business**
  - a. Special Presentations**
    - i. Austin Rayburn Ukulele Club**

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- b. Discussion and possible action on WASB membership proposed 2025 resolutions-** Tim Trowbridge motioned, and Louise Cody seconded to support WASB membership proposals. Motion carried 5-0.
- c. Hiring-** Louise Cody motioned, and Shannon Berg seconded to approve hiring. Motion carried 5-0.
  - i. Riley Steuernagel-PT paraprofessional in 4K**
  - ii. Shae Bailey - PT paraprofessional in High School**
- d. Resignation-** Tim Trowbridge motioned, and Nick Jones seconded to accept the resignation. Motion carried 5-0.
  - i. Austin Rayburn-Varsity Baseball Coach**
- e. Approve Open Enrollment Options-** Louise Cody motioned, and Nick Jones seconded to approve the open enrollment options for the 2025-26 school year. Motion carried 5-0.
- f. Approve 2025-26 School Calendar-** Tim Trowbridge motioned, and Shannon Berg seconded to approve the 2025-26 school calendar. Motion carried 5-0.
- g. School Activity Funds-** Louise Cody motioned and Michelle Rayburn seconded to approve the combining of school activity funds as presented. Motion carried 5-0.
  - i. Combine PBIS, and 4th Grade into Elementary Fund**
  - ii. Create SALT (School Athlete Leadership Team) Fund**
  - iii. Change MS Student Council to Raise Your Voice**
  - iv. Change Employability Skills to Mentor Program**
- h. Frozen Trojans Restart-** Louise Cody motioned, and Nick Jones seconded to approve the reinstatement of the Frozen Trojans Ice Fishing Team. Motion carried 5-0.

**13. Administrative Reports:**

- a. Karson Rihn**
  - i. Conference Realignment/Scheduling Official**
  - ii. Scholar Athlete Nominations were released by WIAA**
  - iii. NIL Meeting webinars available for coaches, board members, and staff**
  - iv. Pay Weight Room Supervisors will be considered after more information-gathering**

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**b. Kayla Westrich**

- i. January behavior incidents- 9 incidents involving 8 students
- ii. Behavior Refresher program presented to elementary students
- iii. January 24th Inservice
- iv. 4th grade promotion language will be shared when complete

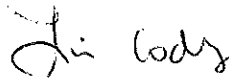
**c. Jim Reif**

- i. OAK Boxes Presentation
- ii. WASB Conference Milwaukee

**Louise Cody left the meeting at 5:41 PM**

**14. Set Next Regular Meeting Date, Monday, February 17th, 2025 @ 5:30 pm**

**15. Adjournment-** Nick Jones motioned, and Shannon Berg seconded to adjourn the meeting at 5:48 PM. Motion carried 4-0.



Louise Cody, President

New Auburn School Board



Shannon Berg, Clerk

New Auburn School Board