

**School District of New Auburn
Regular Monthly School Board Meeting
Monday December 16, 2024
High School Library
5:30 pm**

AGENDA:

1. Call to Order by Board President
2. Roll Call
3. Pledge of Allegiance
4. Approve the Agenda
5. Approve the Minutes
6. District Financial Report
 - A. District Account
 - B. Activity Accounts
7. Record of Receipts
8. Approve the Bills
9. Public Comments-Limited to agenda items only and not more than three (3) minutes per speaker and thirty (30) overall. If more than ten (10) individuals would like to speak, the board chair may direct the speakers to be drawn by lots or reduce the speaking time.
10. Special Presentations
11. Old Business
12. New Business
 - A. Retirement of Mr. Pete Adams effective Jan 31st
 - B. Approval of School Safety Drill Report 2024
 - i. Fire and Safety Drill Logs
 - C. Approve Library Plan
 - D. Approve Pupil Non-Discrimination Report
 - E. Hiring:
 - i. Full Time Night Custodian - Daniel Kottke
 - F. Early Graduation
 - i. Gracie Lee Wilson - special circumstances
13. Administrative Reports:
 - A. Karson Rihn
 - B. Kayla Westrich
 1. Behavior Incidents
 - C. Jim Reif
 1. Update on sex offender procedures
 2. Drafts of Potential Referendum Questions
 - a. Board feedback for final questions to be voted on in January
 3. Land Lease is up for next spring - 27 acres
14. Closed Session: 19.85 1 (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - A. Superintendent/HS Principal Evaluation
15. Set Next Regular Meeting Date, January 13, 2025 5:30 pm
16. Set Referendum Board Work Session January 8, 2025 5:30 pm
17. Adjournment

SCHOOL DISTRICT OF NEW AUBURN
Regular School Board Meeting Minutes-OPEN Session
Monday December 16, 2024

1. **Call to Order by President at 5:30 P.M.**
2. **Pledge of Allegiance**
3. **Roll Call:**
Present: Louise Cody, Tim Trowbridge, Shannon Berg, Michelle Rayburn, Nick Jones
Absent: NA
Also Present: Jim Reif, HS Principal/District Administrator; Karson Rihn, Athletic Director; Kayla Westrich, Elem/MS Principal
4. **Approve the Agenda-** Tim Trowbridge motioned and Shannon Berg seconded to approve the agenda. Motion carried 5-0.
5. **Approve the Minutes of Regular Board Meeting-** Shannon Berg motioned and Michelle Rayburn seconded to approve the November 2024 regular meeting minutes. Motion carried 5-0.
6. **Financial Report-**
 - a. **District**
 - b. **Activity**
7. **Record of Receipts-** Michelle Rayburn motioned and Louise Cody seconded to approve the record of receipts totaling \$125,534.33. Motion carried 5-0.
8. **Approve the Bills-** Shannon Berg motioned and Nick Jones seconded to approve the record of bills totaling \$257,171.93. Motion carried 5-0.
9. **Special Presentations-**None
10. **Public Comments-Limited to agenda items only and not more than three (3) minutes per speaker and thirty (30) overall. If more than ten (10) individuals would like to speak, the board chair may direct the speakers to be drawn by lots or reduce the speaking time.**
11. **Old Business-**
12. **New Business-**
 - a. Retirement of Mr. Pete Adams effective Jan 31st- Louise Cody motioned and Shannon Berg seconded to accept the retirement of Pete Adams as paraprofessional. Motion carried 5-0.
 - b. Approval of School Safety Drill Report 2024- Louise Cody motioned and Tim Trowbridge seconded to approve the school safety drill report for 2024. Motion carried 5-0.
 - c. Approve Library Plan- Tim Trowbridge motioned and Michelle Rayburn seconded to approve the library plan. Motion carried 5-0.
 - d. Approve Pupil Non-Discrimination Report- Shannon Berg motioned and Nick Jones seconded to approve the non-discrimination report. Motion carried 5-0.
 - e. Hiring:
 - i. Full Time Night Custodian - Daniel Kottke- Louise Cody motioned and Shannon Berg seconded to approve the hiring of Daniel Kottke. Motion carried 5-0.
 - f. Early Graduation

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- i. Gracie Lee Wilson - special circumstances-Louise Cody motioned and Michelle Rayburn seconded to approve the early graduation of Gracie Wilson. Motion carried 5-0.

13. Administrative Reports:

a. Karson Rihn-

- i. Conference realignment in process for fall and winter sports. This will cause a delay in scheduling.
- ii. New concussion testing (S.W.A.Y.)- app based. Cost is \$4/per student.

b. Kayla Westrich

- i. Behavior Incidents- numbers are down from last year (30-40 in 23/24, 15-20 in 24/25)

c. James Reif-

- i. Update of sex offender procedures-notify all staff. Next fall, any teachers directly affected will be notified prior to the start of the year.
- ii. Alexandria Iverson-stepped down from part time office help, will remain in sub pool.
- iii. Drafts of Potential Referendum Questions
 - a. Board feedback for final questions to be voted on in January
 - b. Land Lease is up for next spring - 27 acres-Posting for bids
 - c. WIRSA - Wisconsin Rural School Alliance

Louise Cody motioned and Michelle Rayburn seconded to convene to closed session at 6:07 pm. Motion carried 5-0.

15. Closed Session: 19.85 1 (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- A. Superintendent/HS Principal Evaluation


Louise Cody motioned and Tim Trowbridge seconded to reconvene to open session at 7:03 pm. Motion carried 5-0.

No action taken on closed session items

16. Set Next Regular Meeting Date, January 13, 2025 5:30 pm

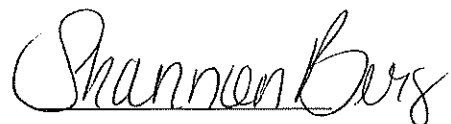
17. Set Referendum Board Work Session January 6, 2025 5:30 pm

18. Adjournment- Louise Cody motioned and Michelle Rayburn seconded to adjourn the meeting at 7:10 pm. Motion carried 5-0.



Louise Cody, President

New Auburn School Board



Shannon Berg, Clerk

New Auburn School Board