

**School District of New Auburn**  
**Regular Monthly School Board Meeting**  
**Monday April, 24 2023**  
**High School Library**  
**5:30 pm**

**AGENDA:**

1. Call to Order by President
2. Pledge of Allegiance
3. Roll Call
4. Election of Officers
5. Committee Assignments by President
  - A. Appoint CESA 10 School Board Representative
  - B. WASD School Board Representative
  - C. ESSA and Tech Committee Representative
6. Approve the Agenda
7. Approve the Minutes
8. District Financial Report
9. Record of Receipts
10. Approve the Bills
11. Special Presentations/Recognitions
12. Public Comments-Limited to agenda items only and not more than three (3) minutes per speaker and thirty (30) overall. If more than ten (10) individuals would like to speak, the board chair may direct the speakers to be drawn by lots or reduce the speaking time.
13. Old Business
  - A. 2nd Reading Policies and Technical Corrections

Policy Number	
po1213	Student Supervision and Welfare
po2260.02	English Language Proficiency
po2414	Human Growth and Development
po2460.03	Independent Education Evaluation (IEE)
po2700.01	School Performance and Accountability Reports
po3120.04	Employment of Substitutes
po3213	Student Supervision and Welfare
po3425	Benefits
po4120.04	Employment of Substitutes
po4213	Student Supervision and Welfare
po4425	Benefits

po5340	Student Accidents/Illness/Concussion
po5451.01	Wisconsin Academic Excellence Scholarship
po5451.02	Technical Excellence Higher Education Scholarship
po5517.01	Bullying and Other Forms of Aggressive Behavior
po3340	Grievance Procedure
po7440.01	Video Surveillance and Electronic Monitoring
po8146	Notification of Education Options
Technical Corrections	
po0165.2	Change of Regular Meetings
po0171.1	President
po2330	Homework
Po2340	Field and Other District-Sponsored Trips
po2416	Student Privacy and Parental Access to Information
po2430	District-Sponsored Clubs and Activities
po3440	Job-Related Expenses
po4440	Job-Related Expenses
po5513	Care of District Property
po6520	Payroll Deductions
po8330	Student Records
po8451	Pediculosis (Head Lice)
po8500	Food Service
po8800	Religious and Patriotic Ceremonies and Observances
po9130	Public Requests, Suggestions, or Complaints

#### 14. New Business

- A. Update on Audit
- B. 2023-24 Staffing Plan
  - i. Pre-K additional section
- C. Report out on Insurance Update
  - i. Health
  - ii. Dental
  - iii. Optional Life
  - iv. Optional Vision
- D. Staff Salary Proposal

- i. Proposed 5% Salary Increase
    - ii. Proposed 2.2% Increase in Insurance Cost
  - E. New Contract Format - Sample
    - i. Letter of reasonable assurance
    - ii. Certified Staff Contract
  - F. Update building and contents insurance
  - G. Resignation of Alyssa Rayburn-5th Grade
  - H. Hiring of Paraprofessional to replace staff that left
    - i. Tanner Whitman
  - I. Hiring Update
  - J. Summer School Outdoor Courses
    - i. Kayaking, Biking, Ropes course
  - K. Job Descriptions for all employees
    - i. Propose update by July board meeting
- 15. Administrative Reports:
  - A. Mr. Kevan
    - i. Forward Test Update
  - B. Mr. Reif
    - i. New Bus Discussion
  - C. Dr. Bush
- 16. Closed Session- Convene to closed session under WI SS 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
  - A. Superintendent Transition Goals
- 17. Set Next Meeting Date, 5:30 pm May 15th, 2023
- 18. Adjournment

**SCHOOL DISTRICT OF NEW AUBURN**  
**Regular School Board Meeting Minutes-OPEN Session**  
**Monday April 24, 2023**

1. **Call to Order by President at 5:30 P.M.**
2. **Pledge of Allegiance**
3. **Roll Call:**  
**Present:** Lindy Reimer, Tim Trowbridge, Shannon Berg, Louise Cody, Nick Jones  
**Absent:** NA  
**Also Present:** Dr Lee Bush, Interim District Administrator; Jim Reif, HS Principal/Assist. District Administrator; Dan Devan, Elem/MS Principal/Athletic Director; Carrie Johnson Finance Director.
4. **Election of Officers**-Lindy Reimer-President, Tim Trowbridge-Vice President, Louise Cody-Clerk, Shannon Berg-Treasurer, Nick Jones-Member. Tim Trowbridge motioned and Louise Cody seconded to approve the election of officers. Motion carried 5-0.
5. **Committee Assignments by President-**
  - a. CESA 10 School Board Representative-Lindy Reimer motioned and Shannon Berg seconded to appoint Louise Cody. Motion carried 4-0-1.
  - b. WASB School Board Representative-Louise Cody motioned and Shannon Berg seconded to appoint Lindy Reimer. Motion carried 4-0-1.
  - c. ESSA and Tech Committee Representative-Lindy Reimer motioned and Nick Jones seconded to appoint Shannon Berg. Motion carried 4-0-1.
6. **Approve the Agenda**-Lindy Reimer motioned and Louise Cody seconded to approve the agenda. Motion carried 5-0.
7. **Approve the Minutes of Regular Board Meeting**-Lindy Reimer motioned and Tim Trowbridge seconded to approve the minutes of the March Regular School Board Meeting. Motion carried 5-0.
8. **District Financial Report**-Presented by Carrie Johnson .
9. **Record of Receipts**-Louise Cody motioned and Shannon Berg seconded to approve the record of receipts. Motion carried 5-0.
10. **Approve the Bills**-Louise Cody motioned and Shannon Berg seconded to approve the bills. Motion carried 5-0.
11. **Special Presentation/Recognition**-None
12. **Public Comments**-Limited to agenda items only and not more than three (3) minutes per speaker and thirty (30) overall. If more than ten (10) individuals would like to speak, the board chair may direct the speakers to be drawn by lots or reduce the speaking time.  
**Guests Present:**Danny North  
Danny North-American Legion commented that there are no Badger Boy Applicants. We had several applicants for the American Legion Scholarship. Two Badger Girls will be Lauren Allison and Morgen Berg.
13. **Old Business**
  - a. **2nd Reading Policies and Technical Corrections**-Louise Cody motioned and Tim Trowbridge seconded approving the 2nd reading of policies and technical corrections. Motion carried 5-0.

Policy Number

po1213

Student Supervision and Welfare

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po2260.02	English Language Proficiency
po2414	Human Growth and Development
po2460.03	Independent Education Evaluation (IEE)
po2700.01	School Performance and Accountability Reports
po3120.04	Employment of Substitutes
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po7440.01	Video Surveillance and Electronic Monitoring
po8146	Notification of Education Options
Technical Corrections	
po0165.2	Change of Regular Meetings
po0171.1	President
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**14. New Business**

- a. **Update on Audit**-Audit is done as of Friday April 21st. Audit books will be coming.
- b. **2023-24 Staffing Plan**
  - i. **Pre-K additional section**-Louise Cody Motioned and Tim Trowbridge seconded to add an additional Pre-K Section for 2023-34 School Year. Motion carried 5-0.
  - ii. Staffing plan with teachers assigned to the same teaching roles as this year was approved
- c. **Report out on Insurance Update**-Louise Cody motioned and Nick Jones seconded to approve the insurance options presented. Motion carried 5-0.
  - i. **Health**
  - ii. **Dental**
  - iii. **Optional Life**
  - iv. **Optional Vision**
- d. **Staff Salary Proposal**
  - i. **Proposed 5% Salary Increase**-Louise Cody motioned and Lindy Reimer seconded to approve the salary increase, with base pay to increase to \$40,250 for certified staff. Motion carried 5-0.
  - ii. **Proposed 2.2% Increase in Insurance Cost**-Louise Cody motioned and Lindy Reimer seconded to approve the proposed increase in insurance costs. Motion carried 5-0.
- e. **New Contract Format - Sample will be brought to Ma**
  - i. **Letter of reasonable assurance**
  - ii. **Certified Staff Contract**
- f. **Update building and contents insurance**-Lindy Reimer motioned and Shannon Berg seconded to approve the increase of \$6,000 to building and contents insurance. Motion carried 5-0.
- g. **Resignation of Alyssa Rayburn-5th Grade**-Louise Cody motioned and Shannon Berg seconded to accept the resignation of Alyssa Rayburn. Motion carried 5-0.
- h. **Hiring of Paraprofessional to replace staff that left**
  - i. **Tanner Whitman**-Lindy Reimer motioned and Shannon Berg seconded approve the hiring of Tanner Whiman, paraprofessional. Motion carried 5-0.
- i. **Hiring Update**
  - i. Louise Cody motioned and Tim Trowbridge seconded to approve the hiring of Danielle Fanetti as 1st Grade teacher for 2023-24 school year. Motion carried 5-0.
  - ii. Louise Cody motioned and Shannon Berg seconded to approve the hiring of Dawn Maresh as part-time custodian. Motion carried 5-0.
- j. **Summer School Outdoor Courses**
  - i. **Kayaking, Biking, Ropes course**
- k. **Job Descriptions for all employees**
  - i. **Propose update by July board meeting**-updates with day-to-day responsibilities

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**15. Administrative Reports:**

**a. Mr. Kevan**

- i. Forward Test Update-Testing wraps up on April 28th.**

**b. Mr. Reif**

**i. New Bus Discussion**

- 1. Mr. Reif and Carrie Johnson will pursue the search for a 10 passenger vehicle**

**c. Dr. Bush**

**Louise Cody motioned and Shannon Berg seconded to convene to closed session at 6:45 pm. Motion carried 5-0.**

- 16. Closed Session- Convene to closed session under WI SS 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility**

**a. Superintendent Transition Goals**

**Louise Cody motioned and Shannon Berg seconded to re-convene to open session at 7:20 pm. Motion carried 5-0.**

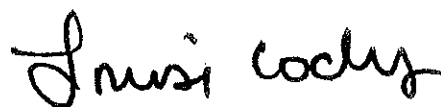
**17. Set Next Meeting Date, 5:30 pm May 15th, 2023**

- 18. Adjournment-Louise Cody motioned and Lindy Reimer seconded to adjourn the meeting at 7:21 pm. Motion carried 5-0.**



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Lindy Reimer, President

New Auburn School Board



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Louise Cody, Clerk

New Auburn School Board