

**School District of New Auburn  
 Regular Monthly School Board Meeting  
 Monday September 19, 2022  
 High School Library  
 5:30 pm**

**AGENDA:**

1. Call to Order by President
2. Pledge of Allegiance
3. Roll Call
4. Approve the Agenda
5. Approve the Minutes of August 22, 2022 Regular Board Meeting
6. District Financial Report
7. Record of Receipts
8. Approve the Bills
9. Special Presentations
10. Public Comments-Limited to agenda items only and not more than three (3) minutes per speaker and thirty (30) overall. If more than ten (10) individuals would like to speak, the board chair may direct the speakers to be drawn by lots or reduce the speaking time.
11. Old Business
12. New Business
  - A. Request to purchase school property on the north side of the shed across East Street
  - B. Review/approve bid for Chromebooks - Jamie Plummer
  - C. Adopt Administrative Team Operating Principles - Dr. Bush
  - D. Substitute Staffing Pay
  - E. Policies-First Reading:

po1130	CONFLICT OF INTEREST
po1213	STUDENT SUPERVISION AND WELFARE
po1461	UNREQUESTED LEAVE OF ABSENCE/FITNESS FOR DUTY
po2210	CURRICULUM DEVELOPMENT
po2260.02	ENGLISH LANGUAGE PROFICIENCY
po2261	TITLE 1 SERVICES
po2261.01	REPLACEMENT POLICY - VOL. 29, NO. 1 - PARENT AND FAMILY MEMBER PARTICIPATION IN TITLE I PROGRAMS
po2271.01	START COLLEGE NOW PROGRAM
po2411	SCHOOL COUNSELING AND ACADEMIC AND CAREER PLANNING
po2451	ALTERNATIVE EDUCATION PROGRAMS
po2700.01	SCHOOL PERFORMANCE AND ACCOUNTABILITY REPORTS
po3122.01	DRUG-FREE WORKPLACE

po3125	WISCONSIN QUALITY EDUCATOR INITIATIVE
po3140	TERMINATION, NON-RENEWAL AND RESIGNATION
po3143	NON-RENEWAL OF ADMINISTRATIVE CONTRACTS
po3161	UNREQUESTED LEAVES OF ABSENCE/FITNESS FOR
po3230	CONFLICT OF INTEREST
po3430	LEAVES OF ABSENCE
po4122.01	DRUG-FREE WORKPLACE
po4161	UNREQUESTED LEAVES OF ABSENCE/FITNESS FOR DUTY
po4430	LEAVES OF ABSENCE
po5111	ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS
po5113	OPEN ENROLLMENT PROGRAM (INTER-DISTRICT)
po5200	ATTENDANCE
po5200.01	FULL-TIME STUDENT
po5330	ADMINISTRATION OF MEDICATION/EMERGENCY CARE
po5340	STUDENT ACCIDENTS
po5630	CORPORAL PUNISHMENT
po5710	STUDENT COMPLAINTS
po6150	TUITION INCOME
po6220	BUDGET PREPARATION
po6470	PAYMENT OF CLAIMS
po6800	SYSTEM OF ACCOUNTING
po6830	BOARD APPROVAL
po7310	DISPOSITION OF SURPLUS PROPERTY
po7455	ACCOUNTING SYSTEM FOR FIXED ASSETS
po8210	SCHOOL CALENDAR
po8310	PUBLIC RECORDS
po8320	PERSONNEL RECORDS
po8320.01	UNAUTHORIZED ACQUISITION OF STAFF PERSONAL INFORMATION
po8330	STUDENT RECORDS
po8390	ANIMALS ON DISTRICT PROPERTY
po8660	TRANSPORTATION BY PRIVATE VEHICLE

F. Waiver of 2023 Start Date: Apply for a DPI waiver to start school earlier than September 1st, 2023 to best serve the students of New Auburn under the local control of the school board.

G. Letter of Credit and Short Term Borrowing

13. Administrative Reports:

- a. Mr. Kevan
  - b. Mr. Reif
    - i. College Credits
      - 1. Currently over 20 students are using 33 seats in 17 different courses
    - ii. Homecoming is October 7th
      - 1. Powder Puff
      - 2. Parade
      - 3. Game
      - 4. Dance - Students looking at Park
    - iii. Up Date to Support Staff Handbook
      - 1. Fixed error on not updating days off for 12 month employees
    - iv. Potential Electric Bus Grant
  - c. Dr. Bush
14. Closed Session - Convene to closed session under WI SS 19.85 (1)(c) for consideration of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (f) to evaluate the performance of staff, which if discussed in public could have an adverse effect on the reputation of some employee(s).
- A. Resignations/Retirements
    - a. New Hires/Transfers
    - b. Other Staff and Student Concerns
15. Adjournment

**SCHOOL DISTRICT OF NEW AUBURN**  
**Regular School Board Meeting Minutes-OPEN Session**  
**Monday September 19, 2022**

**1. Call to Order by President at 3:00 P.M.**

**2. Pledge of Allegiance**

**3. Roll Call:**

**Present:** Lindy Reimer, Tim Trowbridge, Shannon Berg, Louise Cody, Nick Jones

**Absent:** NA

**Also Present:** Dr Lee Bush, Interim District Administrator; Jim Reif, HS Principal/Assist. District Administrator; Carrie Johnson Finance Director.

**4. Approve the Agenda-**Lindy Reimer motioned and Nick Jones seconded to approve the agenda. Motion carried 5-0.

**5. Approve the Minutes of August 22, 2022 Regular Board Meeting-**Louise Cody motioned and Shannon Berg seconded to approve the agenda. Motion carried 5-0.

**6. District Financial Report-**Presented by Carrie Johnson

**7. Record of Receipts-**Shannon Berg motioned and Louise Cody seconded the approve the receipts. Motion carried 5-0.

**8. Approve the Bills-**Louise Cody motioned and Lindy Reimer seconded to approve the bills. Motion carried 5-0.

**9. Special Presentations-**None

**10. Public Comments-Limited to agenda items only and not more than three (3) minutes per speaker and thirty (30) overall. If more than ten (10) individuals would like to speak, the board chair may direct the speakers to be drawn by lots or reduce the speaking time.**

**Guests Present:** Mckinze Berg, Dan North, Kipp and Betsy Malmanger, Duane Trowbridge, Dalton Hinke, Jamie Plumer.

Betsy Malmanger expressed concern regarding CKLA Amplify and the amount of money spent on it and the current tech issues. Dr Bush and Mr. Reif explained there have been issues but Amplify has assured that it will be up and running by Tuesday September 20th.

**11. Old Business-**None

**12. New Business-**

**A. Request to purchase school property on the north side of the shed across East Street-**Duane Trowbridge would like to purchase a 12 foot strip of school property located on the north side of East St., alongside the equipment shed. This would allow him to add 2 additional lots to the current 26 in the planned development.

Dalton Hinke, Director of Building and Grounds, confirmed this would not interfere with current use or future plans for expansion of the shed.

Tim Trowbride asked why we should consider this proposal. Louise Cody would like to delay the possible sale to see how the rest of the development goes. Lindy Reimer and Nick Jones agreed. More information will be needed, tabled for now.

**B. Review/approve bid for Chromebooks - Jamie Plummer-**40 new Chromebooks are needed for teachers to keep up with updates. Louise Cody motioned and Shannon Berg seconded the purchase/bid. Motion carried 5-0.

**C. Adopt Administrative Team Operating Principles -** Dr. Bush presented the statement and discussed it. Lindy Reimer and Louise Cody liked that statement. Louise Cody asked that it be posted. Louise Cody motioned and Shannon Berg seconded to adopt as read. Motion carried 5-0.

**D. Substitute Staffing Pay-**Suggested substitute pay compensation was presented by Jim Reif. Increase the substitute teacher rate from \$110 to \$125 (up to \$130 after 15th day of subbing). Substitute paraprofessionals, office staff and custodians to be set at \$14.50/hr. Louise Cody motioned and Tim Trowbridge seconded to approve substitute staff pay rates. Motion carried 5-0.

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**E. Policies-First Reading-**Lindy Reimer motioned and Nick Jones seconded to approve the listed policies for a first reading. Motion carried 5-0.

po1130	CONFLICT OF INTEREST
po1213	STUDENT SUPERVISION AND WELFARE
po1461	UNREQUESTED LEAVE OF ABSENCE/FITNESS FOR DUTY
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po5200	ATTENDANCE
po5200.01	FULL-TIME STUDENT
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po5340	STUDENT ACCIDENTS
po5630	CORPORAL PUNISHMENT
po5710	STUDENT COMPLAINTS
po6150	TUITION INCOME
po6220	BUDGET PREPARATION

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po6470	PAYMENT OF CLAIMS
po6800	SYSTEM OF ACCOUNTING
po6830	BOARD APPROVAL
po7310	DISPOSITION OF SURPLUS PROPERTY
po7455	ACCOUNTING SYSTEM FOR FIXED ASSETS
po8210	SCHOOL CALENDAR
po8310	PUBLIC RECORDS
po8320	PERSONNEL RECORDS
po8320.01	UNAUTHORIZED ACQUISITION OF STAFF PERSONAL INFORMATION
po8330	STUDENT RECORDS
po8390	ANIMALS ON DISTRICT PROPERTY
po8660	TRANSPORTATION BY PRIVATE VEHICLE

**F. Waiver of 2023 Start Date:** Apply for a DPI waiver to start school earlier than September 1st, 2023 to best serve the students of New Auburn under the local control of the school board. Louise Cody motioned and Lindy Reimer seconded to approve the waiver. Motion carried 5-0.

**G. Letter of Credit and Short Term Borrowing-**Lindy Reimer motioned and Tim Trowbridge seconded to approve the letter as read. Motion carried 5-0.

**13. Administrative Reports:**

- a. **Mr. Kevan-**Open House included representatives from 4H and STEM, Girl Scout and Boy Scouts. The 4H and STEM representatives expressed appreciation for the opportunity for students and parents to participate in an activity. Reading night is coming up for preK-5.
- b. **Mr. Reif-**
  - i. **College Credits**
    - 1. Currently over 20 students are using 33 seats in 17 different early college courses .
  - ii. New staff have really come on board with 5th/6th grade band, 3rd grade Art. Laser engraving with new shop equipment.
  - iii. **Homecoming is October 7th**
    - 1. Powder Puff-Wednesday
    - 2. Parade-Friday
    - 3. Game-Friday
    - 4. Dance - Students looking at Park
  - iv. **Up Date to Support Staff Handbook**
    - 1. Fixed error on not updating days off for 12 month employees
  - v. **Potential Electric Bus Grant** - not applying for this at this time.
- c. **Dr. Bush-**3rd Friday count was 300, open enrollment numbers have increased from last year. Flu clinic for students is set for Oct 6th. Permission slips went home this week. Additional part-time custodian was discussed-Tabled.

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14. Closed Session - Convene to closed session under WI SS 19.85 (1)(c) for consideration of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (f) to evaluate the performance of staff, which if discussed in public could have an adverse effect on the reputation of some employee(s).

Louise Cody motioned and Tim Trowbridge seconded to convene to closed session at 3:52pm.  
Motion carried 5-0.

- A. Resignations/Retirements- none
- a. New Hires/Transfers-none
- b. Other Staff and Student Concerns-Board was updated on a student behavior issue and a staff performance issue was discussed. No action was taken.

Lindy Reimer motioned and Louise Cody seconded to reconvene to open session at 4:13pm.  
Motion carried 5-0.

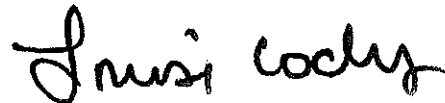
15. Adjournment- Lindy Reimer motioned and Louise Cody seconded to adjourn the meeting at 4:15pm. Motion carried 5-0.



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Lindy Reimer, President

New Auburn School Board



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Louise Cody, Clerk

New Auburn School Board