

**SCHOOL DISTRICT OF NEW AUBURN**  
**September 21, 2016 Regular School Board Meeting Minutes**

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Meeting called to order at 5:30 p.m. by Tim Trowbridge, President.

Present: Bill Jarvis, Ange Kellen, Patty Reed Proehl and Tim Trowbridge. Also, Scott Johnson, Cory Martens and Jan Kunstmann. Absent: Wayne Dachel

The Pledge of Allegiance was recited.

-Motion by Kellen to adopt the agenda. Seconded by Proehl. Motion carried 4-0 voice vote.

-Motion by Jarvis to approve minutes of the August 22, 2016 regular school board meeting. Seconded by Kellen. Motion carried 4-0 voice vote.

-Motion by Kellen to approve record of receipts for August totaling \$1,266,179.11. Seconded by Jarvis. Motion carried 4-0 voice vote.

-Motion by Kellen to approve payments totaling \$217,273.91. Seconded by Proehl. Motion carried 4-0 voice vote. Details are as follows:

Accounts Payable checks #51309-51389: \$103,812.84; no voided checks  
9/2/16 Payroll transactions #17579-17636 \$56,770.93  
9/16/16 Payroll transactions #17637-17699 \$56,690.14

**SPECIAL REPORTS – none**

**OLD BUSINESS**

**A. WASB Regional Meeting - Discussion**

**B. Long Term Strategic Plan** –1) Student Enrichment, 2) Community Involvement, 3) Co-Curricular and 4) Facility and Fiscal Management.

**C. 2016-2017 Budget Update -Discussion**

**D. Running Track Lining- Discussion**

**NEW BUSINESS**

**A. School Board Vacancy- No vacancy exists.**

**B. Short-term Borrowing Line of Credit**

Motion by Proehl to pass a resolution, pending Security Bank paperwork, to approve the Short-term Borrowing Line of Credit for the period 9/30/16-10/1/17 for \$350,000 at a 3% interest rate.

Seconded by Jarvis. Motion carried 4-0 voice vote.

**C. Irrevocable Letter of Credit**

Motion by Jarvis to approve Security Bank's purchase of our letter of credit from the Federal Home Loan Bank (FHLB) of Chicago to protect our school deposits. Pending Security Bank paperwork, this additional insurance will provide coverage of at least \$1,000,000 in excess of FDIC insurance worth \$250,000 and State of Wisconsin Insurance worth \$400,000. Security Bank pays for this letter of

credit that will cover the period 10/1/16 through 9/30/17. Seconded by Kellen. Motion carried 4-0 voice vote.

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**D. Policies – none.**

**Administrative Reports** – Principal Martens reported that K-5 teachers are aligning science curriculum to the standards. Academic Career Planning (ACP) will be required for Gr 6-12 in 2016-17. Administrator Johnson reported that at his latest workshop he learned that these two factors lead to success in college: 1) whether a student took Algebra 2 in high school and 2) whether the student earned college credits in high school.

**Introduction of Guests:** There was one guest present.

**Closed Session** – Motion by Jarvis to convene to closed session under WI SS 19.85(1)(c) for consideration of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and (1)19.85(1)(f)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Seconded by Proehl. Motion carried roll call vote: Jarvis, yes; Trowbridge, yes; Proehl, yes; Kellen, yes.

**Convened to closed session at 6:40 p.m.**

**Convene to open session at 7:05 p.m.**

**Action on Any Items following closed session:**

**A. Resignations, New Hires, Leave Requests**

-Motion by Trowbridge to accept resignation of Richard Dachel as JV Boys' basketball coach. Seconded by Kellen. Motion carried 4-0 voice vote.

-Motion by Proehl to approve FMLA Leave request for Dan Hanson. Seconded by Jarvis. Motion carried 4-0 voice vote.

-Motion by Kellen to hire Jackie Quilling as half-time Intervention specialist and half time Gr. 1 teacher. Seconded by Proehl. Motion carried 4-0 voice vote.

-Motion by Proehl to hire Julia Fossum, nurse at \$30 per hour, on an as needed basis. Seconded by Jarvis. Motion carried 4-0 voice vote.

**B. Other Staffing Considerations– none**

**ADJOURNMENT** - Motion by Jarvis to adjourn at 7:06 p.m. Seconded by Trowbridge. Motion carried 4-0 voice vote.

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Timothy Trowbridge, President  
New Auburn School Board

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Ange Kellen, Clerk  
New Auburn School Board